

**The Minnesota Chapter of ASLA is growing in membership and improving its capacity to represent landscape architects in Minnesota. Do you want to play a leadership role in continuing this momentum? Consider a nomination for the MASLA Executive Committee. Nominations are open for the following seats with terms starting October 2007:**

**Trustee:**

Trustee is a three-year term with the responsibility to be informed on Chapter and Society goals and objectives, policies and procedures, programs and services, and activities and events. The Trustee serves as an officer on the Executive Committee of the Chapter and as Chapter representative on the Board of Trustees of the Society. The Trustee facilitates the conduct of the business of the Society by bringing the Chapter perspective to the Board of Trustees and the national perspective to the Executive Committee and the Chapter members. The Trustee also facilitates the conduct of business of the Board of Trustees by serving on standing councils or committees, special study groups or task forces, or as a representative or delegate of the Society. Trustee nominees must be full members of ASLA.

**President-Elect:**

Chapter President is a three-year term as an officer of the organization including serving one year each as president-elect, president and immediate past president. President-Elect responsibilities include outreach to allied professional organizations and learning presidential roles. The President is the primary organizational spokesperson, establishes organizational oversight and policy, leads monthly Executive Committee meetings, emcees the annual awards banquet, and serves on the ASLA Chapter Presidents Council that meets twice a year in Washington DC and at the National Conference. Past-President responsibilities include Executive Committee Nominating Chair and coordinator of annual sponsorship drive and sponsor liaison. Chapter President nominees must be full members of ASLA.

**Treasurer:**

Chapter Treasurer is a two-year term with responsibility to produce the Annual Budget with input of the Executive Committee, collect all fees, dues, charges and other funds due the Chapter, be custodian of all Chapter funds and disburse such funds, keep accounts of the Chapter, present quarterly reports on the financial condition of the Chapter for publication, produce year-end financial statements, collect invoices from office and pay bills, submit invoices to sponsors, and provide monthly statement of accounts for monthly Executive Committee meetings. Chapter Treasurer nominees must be full or associate members of ASLA.

**Co-Director of Awards and Banquet:**

Co-Director of Awards and Banquet is a two-year term and is responsible for all matters regarding solicitation and advertisement of awards program, arranging for jury for awards for both professional and student competitions, and coordinating the production of awards and certificates for all awards. Co-Director of Awards and Banquet is also responsible for solicitation of public service awards. Co-Director is responsible for arranging Awards Banquet including securing date, location, invitations, and all details for the night of the banquet, coordination with Director of Communications for Awards publication, and securing the location for the following year's program. Chapter Co-Directors shall have staggered two-year terms. Chapter Co-Director of Awards and Banquet nominees must be full or associate members of ASLA.

**Director of Public Relations:**

Director of Public Relations is a two-year term with responsibility to promote the MASLA Chapter, events, and members to local members of the media. The Director of Public Relations responsibilities include writing and submitting press releases, obtaining state media lists and building/fostering relationships with the media included on lists, alerting and/or inviting local press to Chapter events, promoting National Landscape Architecture Month, promoting and working with the PR coordinator at ASLA, encouraging member involvement in local communities, promoting MASLA and Student Awards, and coordinating MASLA booth scheduling and set-up at appropriate venues. Chapter Director of Public Relations nominees must be full or associate members of ASLA.

**Send inquiries and nominations to Karyn Luger, MASLA Secretary at [kmluger@msn.com](mailto:kmluger@msn.com).**

**Submissions are due by Tuesday, June 5, 2007.**